Bayview Water & Sewer District

16401 E Emerson Dr., Bayview, ID 83803

SPECIAL MEETING MINUTES

September 15, 2026 – 10:00 AM

Call to Order and Roll Call: Chairman Jeanna Hofmeister opened the meeting at 10:00 AM and a roll call confirmed Vice-Chair Mark Lewis and directors, Shon Luoma and Mark Thayer were also present.

Others Present: District treasurer Jessie Howard, system operator Bob Hansen.

Guests Present: Ellery Howard with Maul Foster & Alongi.

Agenda Items

1. Wastewater Reuse Permit Application; Revising Operations & Maintenance Manual to Conform with Department of Environmental Quality Requests and Standards: Mr. Howard began the discussion by providing background on the District's land application site, including when it was established, the location of existing infrastructure, and the overstory and understory vegetation throughout the site. Mr. Howard reported that current drainfield data indicates the site is operating at approximately half of its capacity. He also noted that the District has the unique benefit of one irrigation zone that can operate by gravity feed. This provides additional operational resiliency should the site lose power and need to continue operating temporarily without electricity. Mr. Howard advised that additional "No Trespassing" signage should be installed throughout the land application site to better comply with permit requirements. Increasing signage may help eliminate the need to fence the site, which could result in a significant expense to the District. Mr. Howard has also been working with the system operators to locate and map the site's piezometers, which DEQ now requires as part of the updated permit application. He explained that the piezometers are shallow groundwater monitoring wells used to evaluate the effects of wastewater application and nutrient uptake at the site. Mr. Kuchenski noted that testing of the piezometers has never indicated the presence of effluent, which was viewed as a positive indication of site performance. Mr. Howard then discussed with the Board the potential to update the permit to reflect what is believed to be an increase in the land application site's nutrient absorption capacity. He explained that the property may have originally been logged too heavily, resulting in the understory vegetation, including grasses and shrubs, performing much of the nutrient uptake while the larger trees matured. As the overstory has continued to mature, the site is now believed to be absorbing and utilizing applied nitrogen at a greater and more efficient rate. The previous permit cycle reflected approximately 30% overstory coverage. Current conditions are estimated at approximately 50%. Mr. Howard recommended using a conservative estimate of approximately 40% overstory in the updated permit rather than overstating current conditions. This adjustment would provide a more accurate representation of the land application site's current nutrient uptake capabilities and could increase the permitted loading capacity. Mr. Howard further explained that the District has one opportunity during the next ten-year permit cycle to apply for an increased loading rate. The proposed adjustment would represent an overall increase of approximately 10% in nutrient uptake capacity across the land application site. The Board expressed general support for pursuing the increased loading rate and discussed having Maul Foster & Alongi (MFA) prepare the necessary contract amendments. Any proposed contract changes will be brought before the Board at a future regular meeting for formal consideration and approval.
2. Boundary Line Adjustment Discussion for Timberlake Fire District: The Board discussed the importance of preserving the District-owned property for the potential development of a future well. Currently, both of the District's existing wells are located on property not owned by the District. The

property on which the wells are located is owned by Farragut State Park, with the District utilizing the well sites through an existing lease arrangement. The Board noted that, should an additional well be needed in the future, the District-owned property may be the only property currently available to the District that could accommodate a new well while meeting applicable DEQ setback requirements. The Board emphasized its responsibility to consider the District's long-term infrastructure needs and preserve available property that may be necessary to support the future water needs of the Bayview community.

3. Backflow Prevention Assemblies and Testing: The Board discussed the need to update the District's existing Cross-Connection Control Resolution 03-3 to conform with current IDAPA and DEQ standards and requirements. As part of this process, the District will need to establish a formal tracking and compliance program and provide notification to customers who are required to have their backflow prevention assemblies tested annually. The Board acknowledged that some existing homes may not currently have the appropriate backflow prevention device installed to meet applicable requirements and that affected customers may need additional time to come into compliance. Providing early notification will allow customers adequate time to determine whether a device is required, complete any necessary installation, and prepare for the District's annual testing and compliance requirements.

With no further business to discuss, the special meeting was adjourned at 11:12 AM following a motion from Mr. Luoma and seconded by Madam Chairman Hofmeister. All were in favor, motion carried.

Respectfully Submitted and Approved:

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Jessie Howard	Jeanna Hofmeister
Administrative/Treasurer	Chair of the Board