

Bayview Water & Sewer District

16401 E Emerson Dr., Bayview, ID 83803

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Broadcasted over Zoom

SPECIAL MEETING MINUTES

August 14, 2025 – 10:00 AM

Call to Order and Roll Call: Chairman Shon Luoma (via Zoom) opened the meeting at 10:00 AM and a roll call confirmed, directors Ted Bare, Mark Lewis and Jeanna Hofmeister were also present.

Others Present: District treasurer Jessie Howard and system operator Bob Hansen.

Guests Present: Members of the public.

Agenda Items

1. Workshop: Equivalent Residential Unit (ERU) - Sewer Connections; Violations and Multi-Family Dwellings with Water: Item tabled until the questions the Board presented at the prior meeting can be addressed and answered by the District attorney.
2. Approve Request for Proposal (RFP) for System Operator Position: Mr. Lewis expressed concern regarding the use of a contract position versus employee. The Board provided background from the previous meeting discussion, emphasizing that the priority is to have a system operator present on-site and within the District on a more consistent basis. This would allow the District to conduct a mass property inspection and maintain ongoing monitoring. Ms. Howard presented the finalized draft of the RFP for the system operator position. The RFP was approved, as presented, following a motion from Chairman Luoma and seconded by Mr. Lewis. All were in favor, motion carried. The submission deadline was set for September 4, 2025 at 3:00 PM.
3. Public Comment Period: No comments received.

With no further business to discuss, the special meeting was adjourned at 10:43 AM following a motion from Mr. Lewis and seconded by Mr. Bare. All were in favor, motion carried.

Respectfully Submitted and Approved:

Jessie Howard
Administrative/Treasurer

Shon Luoma
Chairperson of the Board