

Bayview Water & Sewer District

16401 E Emerson Dr., Bayview, ID 83803

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Broadcasted over Zoom

SPECIAL MEETING MINUTES

October 9, 2025 – 10:00 AM

Call to Order and Roll Call: Madam Chairman Jeanna Hofmeister opened the meeting at 10:00 AM and a roll call confirmed, Mark Lewis, Dan Tindall (via Zoom) and Shon Luoma were also present.

Others Present: District treasurer Jessie Howard and system operators Bob Kuchenski and Bob Hansen.

Guests Present: None.

Agenda Items

1. Workshop: Equivalent Residential Unit (ERU) - Sewer Connections; Violations and Multi-Family Dwellings with Water: The Board reviewed the responses provided by the District attorney regarding questions related to the allowable time frame for back-charging unauthorized connections, grandfathering provisions, the District's legal authority, the process for property inspections, and the potential for charging a small fee for unused ERUs.

Madam Chairwoman Hofmeister stated that she has been conducting research on surrounding districts and cities facing similar issues with unauthorized connections. She reassured the Board that this challenge is not unique to BWSD and that many entities struggle to identify a clear solution or plan. While the District is not the first to address this issue directly, she noted that only a few have taken a proactive approach, and BWSD will be among them.

She will continue drafting the proposed fines, fees, and violation processes and will bring updated versions back to the Board for review until the matter is fully resolved and formally adopted into the existing water and sewer ordinances. She also requested that each Board member return to the next meeting with their proposed ideas regarding fines, fees, and processes.

The Board then discussed potential compliance options, including the possibility that lifting the moratorium on ERUs may be the only viable way to properly charge customers for existing unauthorized connections. Another potential compliance method involves requiring removal of the unauthorized infrastructure, which will vary significantly depending on the specific circumstances of each case.

With no further business to discuss, the special meeting was adjourned at 10:58 AM following a motion from Mr. Luoma and seconded by Mr. Lewis. All were in favor, motion carried.

Respectfully Submitted and Approved:

Jessie Howard
Administrative/Treasurer

Jeanna Hofmeister
Chair of the Board