

Bayview Water & Sewer District

Broadcasted over ZOOM

SPECIAL MEETING MINUTES

September 23, 2021

Call to Order and Roll Call: Chairperson Colleen Dahlseid opened the meeting at 9:30 AM and a roll call confirmed Vice-Chair Ted Bare and director Shon Luoma, were also present.

Others Present: District treasurer Jessie Roe.

Guests Present: None.

Agenda Items

- 1.) Bank Balances: Ms. Roe explained that at the regular meeting on September 16, 2021 the invoice approval list totaled \$110,706 and the bank balance for general operations & maintenance (O&M) is \$105,000. The District is awaiting over \$71,000 in reimbursements from the Idaho Department of Environmental Quality (IDEQ) for the State Revolving Fund (SRF) loan. Chairperson Dahlseid said she would like to pay all incoming invoice from the water capital facilities fund accounting following this meeting. Ms. Roe said she could present a monthly report at the regular Board meetings with all SRF loan reimbursement invoices and make a corresponding transfer for that amount from the water capital facilities account to general O&M account.
- 2.) Idaho Department of Environmental Quality (IDEQ) Reimbursement for State Revolving Fund (SRF) Loan: Chairperson Dahlseid said she would like to move \$25,000 from the sewer capital facilities fund and \$25,000 from the water capital facilities fund into the general O&M account temporarily to cover all outgoing checks to pay for District invoices until the SRF reimbursement funds are received from IDEQ. Once those reimbursement funds are received, the Board will move those capital funds back into the respective capital facilities accounts. Mr. Bare motioned to authorize the transfer following a motion from Mr. Luoma. All were in favor, motion carried.
- 3.) Idaho Department of Environmental Quality (IDEQ) Final Local Improvement District (LID) Payment: Chairperson Dahlseid will be going into the District bank to make a wire transfer to IDEQ for the annual Local Improvement District (LID) payment as well as paying off the remaining balance to make the final LID payment to close the loan out. The wire transfer will be for \$168,455.73. Ms. Roe will start working with the District attorney to clear all LID funds from restricted and move to general O&M and capital facilities funds. Mr. Bare motioned to allowed Chairperson Dahlseid to pay off the LID loan in full followed by a second from Mr. Luoma. All were in favor, motion carried.

With no further business to discuss the special meeting was adjourned at 9:55 AM following a motion from Mr. Luoma and seconded by Mr. Bare. All were in favor, motion carried.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Colleen Dahlseid
Chairperson of the Board