

**Bayview Water & Sewer District**  
16401 E. Emerson Dr., Bayview, ID 83803  
Broadcasted over ZOOM

**SPECIAL MEETING MINUTES**

July 19, 2021

**Call to Order and Roll Call:** Chairperson Ali Spahn opened the meeting at 2:00 PM and a roll call confirmed Vice-Chair Colleen Dahlseid and directors Shon Luoma, and Ted Bare were also present.

**Others Present:** District operator Bob Kuchenski, District treasurer Jessie Roe, District clerk Clint Kuhman, and District engineers Kyle Meschko and Ben Davis.

**Guests Present:** Members of the public.

**Agenda Items**

1. Approve Minutes: June 17, 21, 24, 2021: The minutes were approved following a motion from Ms. Dahlseid and seconded by Mr. Bare. All were in favor, motion carried.
2. Review and Approve Bayview Subdivision Application Checklist: The checklist was approved following a motion from Mr. Luoma and seconded by Mr. Bare. All were in favor, motion carried.
3. Water Improvements Project - Kickoff Meeting: Keller is currently working on the Preliminary Engineering Report (PER) with 30% design of improvements. The Board established Ms. Roe and Mr. Kuchenski as the Points of Contact (POC) with the request that all the Board members are copied in to emails for informational purpose but not to 'reply all' or communicate with other Board members through email as to adhere to open meeting laws. Keller Associates then reviewed the two alternatives for the booster pump house designs and infrastructure with the Board. The Board asked to schedule a follow-up meeting for the coming Friday on July 23, 2021 at noon via Zoom for final decision and after the District operator could review the alternatives in more detail. Mr. Meschko then asked the Board to increase the original projected growth of 2% for the Dromore and Cape Horn area to 35% to prepare for peak hour demands in water flow. Mr. Kuchenski also suggested to include an emergency shut off valve on either side of the line under Highway 54 to be able to shut the flow of water off in the case of an emergency.
4. Discussion of Construction Improvement Agreement: The Board reviewed the comments and questions from the operators, the attorney and the engineer and provided answers and input so the document could be finalized. Ms. Roe then submitted those responses back to the engineer to be incorporated into the final draft.

With no further business to discuss the special meeting was adjourned at 4:06 PM following a motion from Ms. Dahlseid and seconded by Mr. Luoma. All were in favor, motion carried.

Respectfully Submitted and Approved:

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Jessie Roe  
Administrative/Treasurer

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Ali Spahn  
Chairperson of the Board