

# Bayview Water & Sewer District

## Regular Meeting

### Zoom Teleconference

<https://us04web.zoom.us/j/7977383830>

Meeting ID: 797 738 3830

16401 E. Emerson Dr., Bayview, ID 83803

**3:30 PM Thursday, August 19, 2021**

### AGENDA

- 1.) Call the Meeting to Order
- 2.) Roll Call
- 3.) (Action Item): Consent Calendar Approval
  - a. Regular Board Minutes of July 15, 19, 23, 2021 minutes
  - b. July Financial Reports
  - c. Monthly Invoice List - Regular and Special Bills as presented
- 4.) Operator's Report
- 5.) Treasurer's Report
- 6.) Engineering Report – Update/Discussion on Defense Community Infrastructure Grant

### New Business

- 1.) (Action Item): Discuss 2020-21 Fiscal Year Budget
- 2.) (Action item): Delay Rate Study Until Next Fiscal Year
- 3.) (Action Item): Customer Reimbursement for Water Meter
- 4.) (Action Item): Captain's Wheel Septic Tank Pumping Bill
- 5.) (Action Item): Replacing and Moving Meters from Customer's Dwelling to the Street – Budget
- 6.) (Action Item): Purchase Motorized Control Valves for the Land Application Site
- 7.) (Action Item): Finding a New District Certified Public Accountant (CPA)
- 8.) (Action Item): Review of Sewer Capacity Determination Requirements (Bob Hansen)
- 9.) (Action Item): Discussion Regarding the Possibility of Adding Hours to Clerk's hours.
- 10.) (Action Item): Discussion on Extending Office Hours for the Public.
- 11.) (Action Item): Approve Construction Improvement Agreement
- 12.) (Action Item): Resignation of Vice-Chairman
- 13.) Review Personnel Policy Regarding Supervising Elected Official (SEO) Functions
- 14.) Booth at Community Center Celebration

### Old Business

- 1.) (Action Item) District Treasurer and District Clerk - Attend Annual Idaho City Clerks, Treasurers, and Financial Officers Association (ICCTFOA) Training in Boise at the End of September 2021
- 2.) (Action Item): Easement Amendment to the United States Navy to Include Water Tank and Wells
- 3.) Status of Requested Changes to Financial Statements
- 4.) (Action Item): Rate Study and ER Reconciliation Update
- 5.) Review Board Action Item List

- 6.) Review Customer Delinquent List
- 7.) Executive Session - 74-206(1)(d)
- 8.) (Action Item): Decision from Executive Session 74-206(1)(d)

Public Comments/Matters  
Announcements

Adjournment

**Next Regular Board Meeting:** September 16, 2021 @ 3:30 PM

*Any person needing special accommodations to participate in the above notice meeting should contact the Bayview Water and Sewer office at least ten (10) days prior to the meeting. To request a form or assistance is needed, please call (208) 683-3948 or email BWSD637@gmail.com.*