

# Bayview Water & Sewer District

ZOOM TELECONFERENCE  
<https://us04web.zoom.us/j/7977383830>  
Meeting ID: 797 738 3830

## SPECIAL MEETING MINUTES

June 24, 2021

**Call to Order and Roll Call:** Chairperson Ali Spahn opened the meeting at 10:00 AM and a roll call confirmed Vice-Chair Colleen Dahlseid and directors Shon Luoma, and Ted Bare were also present.

**Others Present:** District operators Bob Kuchenski and Bob Hansen, District treasurer Jessie Roe, and District clerk Clint Kuhman.

**Guests Present:** Three members of the public attended.

### Agenda Items

1. Approve Fiscal Year 2019-2020 Audit: The audit was approved following a motion from Ms. Dahlseid and seconded by Mr. Lumoa. All were in favor, motion carried.
2. Workshop: Sewer Ordinance Review: Ms. Dahlseid explained the problems the District faces to bring about the need for a new ordinance: various existing sewer ordinances with conflicting information, customers making unauthorized changes and the need to outline clear directions for the Board to remediate the occurrences, the need to establish rate equity for each connection, the cost of operation and deferred maintenance, the need to limit non-income producing ER's (sewer connections) and find a solution to the lack of income thereof.
3. Workshop: Rate Structure Review: The Board reviewed all proposed changes to the existing rate structure sheet. The changes were a combination of outlining existing charges among various previous ordinance(s) and updating other charges to current market rates (attached). The Board requested that the language regarding the yearly adjustment to the water debt service surcharge be removed from the proposed District rate schedule and addressed at a later date. Ms. Roe requested a correction to the charges for winter months when meters are not read to show that the April bill will reflect consumption charges for October thru April. Following discussion of the 8/27/2002 amendment to the Equivalent Residence (ER) Schedule, the Board directed Ms. Dahlseid to reflect the current practice of valuing ER's for taverns and restaurants in Section 4.1 (f) of the new ordinance:

Taverns ER= .18x No. of indoor tables (4 seats)

Restaurants ER= .18 x No. of indoor tables (4 seats)

Ms. Dahlseid requested a vote on the following District Engineer's recommendations for proposed new changes in sewer ER valuation for uses not previously assigned ER values in Section 4.1 (f) of the Ordinance. (Ms. Dahlseid recused herself from the vote due to the conflict of interest in holding a marina slip herself). Following discussion of the proposed Engineer recommendations, the Board, by vote, directed that those new ER values be set as follows:

- a) Marine pump out: ER = .5 ER (\$13.00 per month currently) All were in favor.

- b) Marine gas station(s) with one public bathroom: ER = 1 ER (\$26.00 per month currently); Mr. Bare – nay, Ms. Spahn – aye, Mr. Luoma – aye.
- c) A public bathroom: ER = .5 ER (\$13.00 per month currently) All were in favor.
- d) A public shower facility: ER = 1 ER (\$26.00 per month currently) All were in favor. Following discussion regarding Use of Service by motor homes or RV from existing connections for more than one 30-day billing cycle, the Board instructed Ms. Dahlseid to show the proposed changes and new fee requirements indicated on the proposed District Rate Schedule. It was also requested that Ms. Dahlseid tighten up the language so that moving a unit and then bringing it back would not exempt it from the fee and other requirements.

Ms. Dahlseid advised the Board that the recommendations, additions, corrections, and changes proposed at this workshop by the Board would be included in the Draft Ordinance and the Draft District Rate Schedule and these two documents would be presented in that format at the required Public Hearing. This does not represent approval by the Board, but indicates that the document contents represent how the Board chooses to move forward and what it desires to be presented at the Public Hearing.

With no further business to discuss the special meeting was adjourned at 12:51 PM following a motion from Mr. Luoma and seconded by Mr. Bare. All were in favor, motion carried.

Respectfully Submitted and Approved:

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Jessie Roe  
Administrative/Treasurer

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Ali Spahn  
Chairperson of the Board