

# Bayview Water & Sewer District

## ZOOM TELECONFERENCE

<https://us04web.zoom.us/j/7977383830>

Meeting ID: 797 738 3830

16401 E. Emerson Dr., Bayview, ID 83803

## SPECIAL MEETING MINUTES

April 2, 2021

**Call to Order and Roll Call:** Chairperson Ali Spahn opened the meeting at 1:02 PM and a roll call confirmed Vice-Chair Larry Leake and directors Colleen Dahlseid, Calvin Nolan and Ted Bare were also present.

**Others Present:** District operator Bob Kuchenski, District treasurer Jessie Roe and District engineer Kyle Meschko with Keller Associates.

**Guests Present:** None.

### Agenda Items

1. Workshop: Engineering Scope of Work: The Board reviewed the engineering scope of work (SOW) submitted by Keller Associates and updated the task order with all tasks that have already been completed; automatic transfer switch at Well #7, the tune-up of all pressure reducing valves (PRV's), replacing existing overflow piping, and SCADA upgrades throughout the system. The Board then asked that a couple of issues in the system be included in the task order; additional 500 feet of 6-inch line on Cape Horn between Limekiln and North Shore that needs to go to 8-inch (the Dromore Booster Station is incorrectly placed on the current map). The Board then discussed a couple areas in planning and logistics for rehabbing the water tower; when to rehab the tank with weather conditions and timing coordination with the use of Farragut's sister tank on their off-peak times – this will need to be carefully timed.
2. Executive Session 74-206(b) - To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student: Ms. Dahlseid motioned to enter into executive session under section 74-206(b) followed by a second from Mr. Bare. A roll call vote was taken: Chairman Spahn; aye, vice-chair Leake; aye, Mrs. Dahlseid; aye, Mr. Bare; aye, and Mr. Nolan; aye. All were in favor motion carried. The Board then exited executive session following a motion from Ms. Dahlseid and seconded by Mr. Nolan. All were in favor, motion carried.
3. Decision from Executive Session: Ms. Dahlseid motioned to terminate the new District clerk's employment with the instruction to pay a full day's wages for the upcoming Monday regularly scheduled day of work and to place an ad in the newspaper, on the website and at the Idaho Department of Labor with a starting wage of \$15 an hour. The motion was seconded by Mr. Nolan. All were in favor, motion carried.

With no further business to discuss the special meeting was adjourned at 2:36 PM following a motion from Mr. Nolan and seconded by Ms. Dahlseid. All were in favor, motion carried.

Respectfully Submitted and Approved:

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Jessie Roe  
Administrative/Treasurer

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Ali Spahn  
Chairperson of the Board