

**RESOLUTION NO. 2021-006**

*A resolution of the Board of Directors of Bayview Water and Sewer District, Kootenai County, Idaho to designate a Supervising Elected Official to have the responsibility and authority to manage the affairs and direct the employees of the District relating thereto.*

WHEREAS, Bayview Water and Sewer District, Kootenai County, Idaho (the "District") is a duly and properly formed water district under and by virtue of the constitution and laws of the State of Idaho and governed by an elected Board of Directors (the "Board"); and

WHEREAS, the district has adopted a personnel manual for the district which became effective as of the 15<sup>th</sup> day of November 2016; and

WHEREAS, pursuant to the district personnel manual, the Board has authority and a duty to name the Board Member who shall have the responsibility and the authority to manage the affairs and direct the employees of the Bayview Water and Sewer District consistent with all duly adopted policies; and

WHEREAS, the primary and significant purpose of this action is to ensure that the employees know whom they should report, address questions, get information, and from whom they shall receive the direction of the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Bayview Water and Sewer District as follows:

1. The board ratifies the prior decisions of Ali Spahn in regards to the affairs and duties under the personnel policy.
2. That Ali Spahn is hereby duly named, designated, and authorized to be the Supervising Elected Official or "SEO" and shall have the responsibility and duty to manage the affairs and direct the employees consistent with the all duly adopted District policies.

This Resolution shall become and is effective as of the date of its adoption.

DATED this 29 day of January, 2021.

BAYVIEW WATER AND SEWER DISTRICT,  
Kootenai County, Idaho

  
\_\_\_\_\_  
Ali Spahn, Chair of the Board

ATTEST:

  
\_\_\_\_\_  
District Secretary

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I, the undersigned, Secretary of the Board of Directors of Bayview Water and Sewer District, of Kootenai County, Idaho, hereby certify that the foregoing Resolution is a full, true, and correct copy of a Resolution duly adopted at a special meeting of the District, thereof on January 29, 2021, of which meeting all members of the Board had due notice and at which a majority thereof were present; and that at said meeting said Resolution was adopted by the following vote:

Directors:

*Ali Spahn*  
Ali Spahn, Chairperson                      Aye     Nay \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

*Larry Leake*  
Larry Leake, Vice Chair                      Aye     Nay \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

*Calvin Nolan*  
Calvin Nolan                                      Aye     Nay \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

*Colleen Dahlseid*  
Colleen Dahlseid                                Aye     Nay \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

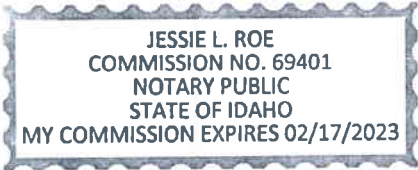
*TED BARE*  
Ted Bare    Aye     Nay \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

STATE OF IDAHO                      )  
  ) ss  
County of Kootenai                    )

One this 29<sup>th</sup> day of January, 2021. I Jessie Roe certify that the following members of the Bayview Water and Sewer District, Calvin Nolan, Larry Leake, Ali Spahn, Colleen Dahlseid, and Ted Bare signed the forgoing document, willingly and freely in my presence and that the signatures are genuinely his/hers.

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true, and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified, or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the District on January 29, 2021.



*Jessie Roe*  
Notary Public for the state of Idaho  
Jessie Roe  
Print name

ADOPTED by the Board of Directors this 29 day of January, 2021  
BAYVIEW WATER & SEWER DISTRICT

*Ali Spahn*  
Ali Spahn, Chair of the Board

SEAL