

Bayview Water & Sewer District

16401 E. Emerson Drive, Bayview, ID 83803

SPECIAL MEETING MINUTES

August 14, 2020

Call to Order and Roll Call: Chairman Calvin Nolan opened the meeting at 4:00 PM and a roll call confirmed vice-chair Larry Leake and directors Colleen Dahlseid, Ali Spahn and Ted Bare were also present.

Others Present: District treasurer Jessie Roe and District operator Bob Kuchenski.

Guests Present: No Public.

Agenda Items

1. Interview Welch Comer: Welch Comer gave a presentation to the Board on who they are, what they do, their history as a company and their most recent projects and experience. Next, they discussed their recent project in rehabilitating the sister tank to the District, the Farragut Park reservoir, and how it was assessed and what materials were used to correct its condition. Finally, they ended with why they felt the District should go with their firm and what the biggest benefits would be.

The Board called for a recess at 11:06 am and to reconvene at 1:00 pm following a motion from Ms. Dahlseid and a second from Ms. Spahn. All were in favor, motion carried.

The Board called the meeting back to order at 1:04 pm following a motion from Mr. Bare and a second from Ms. Spahn. All were in favor, motion carried.

2. Interview Keller Associates: Keller Associates presented a packet to the Board and went through their company's history and their mission; what they strive for and their goals. Mr. Meschko then detailed his professional experience and past projects as well as Keller's ideas on obtaining funding. Finally, he concluded with a few examples of water models and addressing the pressure problem area in the Dromore area.

After conclusion of the interviews, the Board discussed the reference checks on Keller Associates and Welch Comer and reviewed and evaluated the answers each firm provided to the questionnaire the Board had developed and utilized during the interview.

The Board then reviewed and discussed the evaluation matrix the Board members had filled out for each of the firms.

Following much discussion, the Board selected Keller and Associates upon motion of Mr. Leake, seconded by Ms. Dahlseid. All voted in favor, motion carried.

With no further business to discuss the special meeting was adjourned at 3:05 PM following a motion from Mr. Bare, seconded by Ms. Dahlseid. All were in favor, motion carried.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Calvin Nolan
Chairman on the Board