

Bayview Water & Sewer District

16401 E. Emerson Dr., Bayview, ID 83803
Via Zoom Teleconference
Meeting ID: 797 738 3830

SPECIAL MEETING MINUTES

May 26, 2020

Call to Order and Roll Call: In the absence of Chairman Calvin Nolan, Vice-chair Larry Leake opened the meeting at 10:00 am and a roll call confirmed Ted Bare, Colleen Dahlseid and Ali Spahn were also present.

Others Present: District treasurer Jessie Roe and the District CPA Mary Richter.

Guests Present: Members of the public.

Agenda Items

1. Meet with District pre-auditor/CPA to discuss the most recent audit, financial statements & budget: Ms. Richter went through the audit and explained the District standings and responsibilities as well as which portions are the auditors.
2. Amend fiscal Year 2019-2020 budget: After discussing the proposed amendments in the budget with Ms. Richter the Board decided to wait on formally amending the budget until going through the RFQ process for a new engineer and contracting with a new attorney and auditor.
3. Discuss Auditing Companies: Ms. Richter answered all questions the Board had about what to look for in a new auditing company as well as their histories. Ms. Richter recommended that we mention her name when interviewing auditing companies; this could give the District a lower price because the auditing company will know there is less work they need to do once the financials make it to them to be audited.
4. Discuss the Two Proposals Received for a District Attorney: Mr. Leake directed Ms. Roe to contact the current District attorney, Susan Weeks, and verify whether it was legal to accept a proposal after the specified deadline. If the attorney says it is legal then an interview should be setup with both firms.
5. Finalize Public Hearing Presentation: The Board discussed ideas to present at the public hearing, who would talk, what information would be presented and how the Community Center is functioning due to COVID-19.

With no further business to discuss the special meeting was adjourned at 12:45 PM following a motion from Ms. Dahlseid, seconded by Ms. Spahn. All were in favor, motion carried.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Calvin Nolan
Chairman on the Board