

Bayview Water & Sewer District
20298 E. Perimeter Road, Bayview, Idaho 83803

REGULAR MEETING MINUTES

November 21, 2019

Call to Order and Roll Call: Director Stephen May opened the meeting at 7:00 P.M. and a roll call confirmed that directors Richard Doney, and Calvin Nolan were also present.

Others Present: District operators Bob Kuchenski and District treasurer Jessie Roe.

Guests Present: Members of the public.

Consent Agenda: Mr. May motioned to approve the consent agenda: approval of the minutes for October 1, 11, 16, 2019, all financial reports for October 2019, and the approval to pay monthly bills as listed. The motion was seconded by Mr. Doney. All were in favor motion carried.

Announcements: Mr. May motioned to table all remaining items on the agenda to allow the full Board to make the important decisions at the next meeting.

With no further business to discuss the regular meeting was adjourned at 7:04 PM following a motion from Mr. May and seconded by Mr. Doney. Mr. Nolan was opposed, motion carried.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Stephen May
Director on the Board

11/21/2019 Bayview Systems Report

A. Water Production update.

4,484,000 gallons produced by the wells during October. This works out to 145,000 gallons per day produced by the wells. This is the equivalent customer consumption of 309 gallons per day, per service connection. (469 service connections).

5,945,000 gallons produced by the wells during October last year. This works out to 192,000 gallons per day produced by the wells. This is the equivalent of 413 gallons per day, per service connection. (464 service connections). Unaccounted for water lost is estimated at 2,794,000 gallons or 47% of production totals by the wells.

B. Water system items:

1. Lime Kiln booster station controls issue resolved.
2. Lead-Copper sampling follow up with 10 customers completed.
3. Office sprinkler blowout completed.

C. Sewer system production.

The Land Application Treatment site treats an average of approximately 50,000 gallons per day during the Summer months, and approximately 17,000 gallons per day during the Winter months. All weekly and monthly samples passed this year. The annual soil sampling has been completed. The Treatment site has been shutdown since September 6th due to rain potentially saturating the ground beyond our permit limits.

D. Sewer maintenance items.

1. Seven septic tanks were pumped in the last month, including 3 at the Naval facility totaling 11,500 gallons.
2. Monitoring for seepage over the past month shows no additional seepage.

BAYVIEW WATER & SEWER DISTRICT
 YR TO DATE 12/1/2018 THRU 10/31/2019
 RESOURCES/EXPENSES
 CASH BASIS - PRELIMINARY

	YTD 10/1/2018	September 2019	YTD 10/31/2019	BUDGET 18-19
RESOURCES:				
Certification Fees	\$ 12,531.73	\$ -	\$ 12,531.73	\$ 5,000
Sewer Hookups	\$ 6,400.00	\$ 1,280.00	\$ 7,680.00	\$ 2,560
Water Hookups	\$ 22,740.00	\$ 4,780.00	\$ 27,520.00	\$ 17,600
Misc. Income	\$ 8,807.24	\$ 100.00	\$ 8,907.24	\$ 1,800
W&S - User Fees	\$ 308,681.22	\$ 32,283.59	\$ 340,964.81	\$ 388,170
Reimbursement Grant	\$ 5,041.00	\$ -	\$ 5,041.00	\$ -
Interest Income	\$ 1,221.50	\$ 150.76	\$ 1,372.26	\$ -
TOTAL RESOURCES	\$ 365,422.69	\$ 38,594.35	\$ 404,017.04	\$ 415,130
EXPENSES:				
Sewer Maintenance	\$ 62,061.92	\$ 1,272.57	\$ 63,334.49	\$ 60,000
Water Maintenance	\$ 59,132.72	\$ 7,279.68	\$ 66,412.40	\$ 50,000
Vehicle Expense	\$ 1,328.48	\$ 131.76	\$ 1,460.24	\$ 2,000
Contract Labor	\$ 825.00	\$ -	\$ 825.00	\$ 1,200
Director Fees	\$ 2,295.00	\$ 250.00	\$ 2,545.00	\$ 3,000
Dues & Subscriptions	\$ 1,634.95	\$ 2.00	\$ 1,636.95	\$ 1,440
Office Supplies	\$ 1,450.58	\$ 260.76	\$ 1,711.34	\$ 1,500
System Operator	\$ 70,000.00	\$ 7,000.00	\$ 77,000.00	\$ 89,000
Property Taxes	\$ 133.46	\$ -	\$ 133.46	\$ -
Training/Conferences	\$ 150.00	\$ -	\$ 150.00	\$ 1,000
Postage & Delivery	\$ 2,079.15	\$ 149.45	\$ 2,228.60	\$ 2,200
Printing & Production	\$ 806.99	\$ -	\$ 806.99	\$ -
Misc. Expense	\$ 188.00	\$ -	\$ 188.00	\$ -
Liability Insurance	\$ 7,176.00	\$ -	\$ 7,176.00	\$ 6,550
Bank Fees	\$ 167.19	\$ 32.02	\$ 199.21	\$ -
Assessment Fees	\$ 1,275.00	\$ 465.00	\$ 1,740.00	\$ 1,700
Office Maintenance	\$ 1,230.00	\$ -	\$ 1,230.00	\$ 3,000
Professional Fees	\$ 15,021.10	\$ 1,091.25	\$ 16,112.35	\$ 97,000
Utilities	\$ 44,678.16	\$ 4,733.83	\$ 49,411.99	\$ 51,040
Payroll Expenses	\$ 30,992.19	\$ 3,062.81	\$ 34,055.00	\$ 35,000
Capital Additions	\$ -	\$ -	\$ -	\$ 9,500
TOTAL EXPENSES	\$ 302,625.89	\$ 25,731.13	\$ 328,357.02	\$ 415,130
NET	\$ 62,796.80	\$ 12,863.22	\$ 75,660.02	
PLUS BEG BAL	\$ 252,087.41	\$ -	\$ 543,783.06	
AVAIL RESOURCES	\$ 314,884.21	\$ 12,863.22	\$ 619,443.08	
TOTAL AVAILABLE CASH	\$ 314,884.21		\$ 593,959.18	
DEPOSITED IN:				
General O&M	#7564	\$ 126,303.75		
Sewer Saving	#8307	\$ 38,077.52		
Water Saving	#8299	\$ 34,238.53		
LID Guarantee	#1227	\$ 111,409.00		
LID Fund	#9680	\$ 282,540.95		
TOTAL			\$ 592,569.75	