

Bayview Water & Sewer District
20298 E. Perimeter Road, Bayview, Idaho 83803

PUBLIC HEARING MINUTES

July 17, 2019

Call to Order and Roll Call: Chairwoman Sharon Meyer called to order the public hearing at 3:00 P.M. and a roll call confirmed Vice-Chair Robyn Edwards and directors Rich Doney and Steve May were also present.

Others Present: District operators Bob Kuchenski and Bob Hansen as well as District treasurer Jessie Roe.

Guests Present: Calvin Nolan, Paul Klatt with JUB Engineers as well as members of the public.

1. Introduction and Background for Rate Increase: Chairwoman presented a PowerPoint presentation (attached) to provide background and clarity on the needed repairs in the District, revenue timelines and the recent sanitary survey's findings on significant deficiencies.
2. Public Comments (3 minutes per individual):
 - Sheryl Puckett: Quoted words from Ms. Edwards about a bond being the least expensive way to raise money (rather than rate increases). She is disappointed with the Board for not placing the bond the public has asked for on the ballot and asked the increase to be no more than \$8.
 - Jim Wilkuski: Does not want the District to be reactive. He then presented two different calculations based on 400 customers. An \$8 would bring the District \$38,400 annually; where one pump rebuild costs \$25,000 alone. That doesn't seem like a big enough increase. He would go for a \$15 increase which would yield \$72,000 annually.
 - Bob Simpson: Would like every user to pay for their water. Does not want the Board to spend money on meters. Would like the Board to focus on refurbishing the tank and repairing the leaking lines.
 - Bill Sommers: Would like the Board to go with Option C. The town is going to do a recall on the Board.
 - Ted Bare: Would like the Board to refurbish the tank and repair the leaking lines. Does not believe the Board has lowered the cost of operations when moving from employee based System Operators to Contracted Operators. He has toured the water tower and does not feel like it is going to fall down anytime soon. The foundation is more than 18 inches deep.
 - Colleen Dahlseid: Opposed to the rate increase. Public has not been informed for the need, timing or amount of the rate increase. District should not pass the burden of funding to the rate payers and should pass a bond that is feasible for all customers. The last budget was adopted and did not include a rate increase. Meters should be tested before the Board starts replacing them. Does not feel the Board is being fiscally responsible.
 - Dean Tiewater: Tank should be refurbished and the meters should be checked before being replaced. The system should be tested in low pressure areas to determine if the problem is with the District's lines or the resident's house. How is the Board coming up with the number for the rate increase?

Jeff Wilkins: Option C doesn't fix the needs of the entire community. It would be fair to users to fix all the issues the District is facing with Option A so the entire community can benefit from the increase they will pay.

Written Comments (Read by the Treasurer, Jessie Roe):

Norma Jean Knowles: Would like the Board to pass the bond for Option C and asked that director Steve May resign.

Cherie Mensching: Would like the community to pass the Bond presented to the public with the great interest rate.

With no further comments from the public Chairwoman Meyer closed the hearing at 3:32 PM.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Sharon Meyer
Chairwoman of the Board

Bayview Water & Sewer District
20298 E. Perimeter Road, Bayview, Idaho 83803

REGULAR MEETING MINUTES

July 17, 2019

Call to Order and Roll Call: Chairwoman Sharon Meyer opened the meeting at 3:33 P.M. and a roll call confirmed Vice-Chair Robyn Edwards and directors Calvin Nolan, Rich Doney and Steve May were also present.

Others Present: District operators Bob Kuchenski and Bob Hansen as well as District treasurer Jessie Roe.

Guests Present: Paul Klatt with JUB Engineers as well as members of the public.

Chairwoman Meyer swore in the newest Board member Calvin Nolan.

Consent Agenda: Ms. Edwards requested that the Invoice for Approval List be removed from the consent agenda items for discussion immediately following the approval of the remaining consent agenda items. Ms. Edwards motioned to approve the remaining items on the consent agenda: approval of the minutes for June 17, 19 and 21, 2019, and all financial reports for June 2019. The motion was seconded by Mr. May. All were in favor motion carried. Ms. Edwards asked that the payment to JUB Engineers be held until the completion of the Water Facility Plan but that all other bills be paid. Ms. Edwards motioned to approve the amended Invoice for Approval List followed by a second from Mr. May. Mr. Doney was opposed, motion carried.

Reports:

Operator Report: Mr. Kuchenski reported on the District operations from June 20, 2019 to July 17, 2019 (attached).

Treasurer's Report: Ms. Roe presented the financial report for the month of June 2019 (attached).

Public Matters/Guests: One member of the public asked if the Water Facility Plan was useless if a bond was not passed. The Board said the Water Facility plan would not be useless. It is a twenty year plan projection for District needs; it evaluates the system's condition as it is now and what improvements it will need in the future. Another member of the public asked if the District tracks where every septic lid in the area is, to which the staff responded that they do not have a detailed map of every lid in the District but they track who is pumped and when. Lastly, another member asked, if the District passes a bond that only repairs the reservoir tank and the transmission line leaks will that fix the fire flow and water pressure issues in the Dromore area? The engineer responded and said no, it would not.

Old/Ongoing Business:

1. Rate Increase: Mr. Doney motioned to increase the water user rates an additional \$8 starting with the August 1st billing seconded by Mr. Nolan. All were in favor, motion carried.
2. Unauthorized or Excessive ER Connections: Mr. Doney and Ms. Edwards are reviewing commercial accounts first and will later move to residential accounts via GIS mapping. They will conduct site visits as needed.

New Business:

1. Response to Department of Environmental Quality (DEQ) Regarding Funding FY2020: The District received a letter from Terry Henry with DEQ requesting a response from the District on whether they would like to stay on the fiscal year 2020 funding list. Ms. Edwards motioned to communicate with DEQ and indicate the continuing interest in participating in the revolving loan fund, seconded by Mr. Doney. All were in favor, motion carried.
2. Address DEQ's Letter on Significant Leaks: There is an August 9, 2019 deadline asking the District to address the significant deficiencies. Chairman Meyer, Mr. Hansen and Mr. Kuchenski will work on the development of the letter asking DEQ to allow a little more time to complete the last of the three deficiencies following a motion from Ms. Edwards and a second from Mr. Doney. All were in favor, motion carried.

Announcements: Special meeting July 19, 2019 at the District office at 1:00 PM.

With no further business to discuss the regular meeting was adjourned at 4:27 P.M. following a motion from Ms. Edwards and seconded by Mr. Doney. All were in favor, motion carried.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Sharon Meyer
Chairwoman of the Board

7/17/2019 Bayview Systems Report

A. Water Production update.

8,891,000 gallons produced by the wells during June.
4,751,000 gallons of consumption registered through customers meters.
This works out to 296,000 gallons per day produced by the wells of which
158,000 gallons per day registered through customers meters. This is the
equivalent customer consumption of 339 gallons per day, per service
connection. (466 service connections). Unaccounted for water lost is
4,140,000 gallons or 47% of production totals by the wells.

B. Water system items:

1. Two new meters installed.
2. Calibration of Well 7 and 8 meters.

C. Sewer system production.

The Land Application Treatment repairs have been completed. However,
additional repairs were required, delaying the startup of the treatment site
to this week.

D. Sewer maintenance items.

1. Three septic tanks were pumped in the last month.
2. All commercial lift stations checked in time for Bayview Daze.

BAYVIEW WATER & SEWER DISTRICT
 YR TO DATE 12/1/2018 THRU 6/30/2019
 RESOURCES/EXPENSES
 CASH BASIS - PRELIMINARY

	YTD 6/1/2018	June 2019	YTD 6/30/2019	BUDGET 18-19
RESOURCES:				
Certification Fees	\$ 7,508.59	\$ 3,490.85	\$ 10,999.44	\$ 5,000
Sewer Hookups	\$ 2,560.00	\$ -	\$ 2,560.00	\$ 2,560
Water Hookups	\$ 9,560.00	\$ 8,100.00	\$ 17,660.00	\$ 17,600
Misc. Income	\$ 5,382.39	\$ 2,924.85	\$ 8,307.24	\$ 1,800
W&S - User Fees	\$ 165,802.01	\$ 20,993.46	\$ 186,795.47	\$ 388,170
Reimbursement Grant	\$ 1,541.00	\$ 3,500.00	\$ 5,041.00	\$ -
Interest Income	\$ 710.78	\$ 132.26	\$ 843.04	\$ -
TOTAL RESOURCES	\$ 193,064.77	\$ 39,141.42	\$ 232,206.19	\$ 415,130
EXPENSES:				
Sewer Maintenance	\$ 26,462.30	\$ 14,999.79	\$ 41,462.09	\$ 60,000
Water Maintenance	\$ 22,607.44	\$ 14,385.85	\$ 36,993.29	\$ 50,000
Vehicle Expense	\$ 681.21	\$ 131.92	\$ 813.13	\$ 2,000
Contract Labor	\$ 825.00	\$ -	\$ 825.00	\$ 1,200
Director Fees	\$ 1,345.00	\$ 250.00	\$ 1,595.00	\$ 3,000
Dues & Subscriptions	\$ 1,206.95	\$ 2.00	\$ 1,208.95	\$ 1,440
Office Supplies	\$ 887.75	\$ -	\$ 887.75	\$ 1,500
System Operator	\$ 42,000.00	\$ 7,000.00	\$ 49,000.00	\$ 89,000
Property Taxes	\$ 133.46	\$ -	\$ 133.46	\$ -
Training/Conferences	\$ 150.00	\$ -	\$ 150.00	\$ 1,000
Postage & Delivery	\$ 1,053.55	\$ 150.65	\$ 1,204.20	\$ 2,200
Printing & Production	\$ 765.20	\$ -	\$ 765.20	\$ -
Misc. Expense	\$ 795.00	\$ -	\$ 795.00	\$ -
Liability Insurance	\$ 3,414.50	\$ -	\$ 3,414.50	\$ 6,550
Bank Fees	\$ 111.12	\$ 14.02	\$ 125.14	\$ -
Assessment Fees	\$ 850.00	\$ -	\$ 850.00	\$ 1,700
Office Maintenance	\$ 240.00	\$ 95.00	\$ 335.00	\$ 3,000
Professional Fees	\$ 3,675.85	\$ 4,226.35	\$ 7,902.20	\$ 97,000
Utilities	\$ 25,373.05	\$ 4,523.64	\$ 29,896.69	\$ 51,040
Payroll Expenses	\$ 20,386.64	\$ 1,548.99	\$ 21,935.63	\$ 35,000
Capital Additions	\$ -	\$ -	\$ -	\$ 9,500
TOTAL EXPENSES	\$ 152,964.02	\$ 47,328.21	\$ 200,292.23	\$ 415,130
NET	\$ 40,100.75	\$ (8,186.79)	\$ 31,913.96	
PLUS BEG BAL	\$ 252,087.41	\$ -	\$ 543,783.06	
AVAIL RESOURCES	\$ 292,188.16	\$ (8,186.79)	\$ 575,697.02	
TOTAL AVAILABLE CASH	\$ 292,188.16		\$ 589,605.28	
DEPOSITED IN:				
General O&M	#7564	\$ 89,691.90		
Sewer Saving	#8307	\$ 33,068.74		
Water Saving	#8299	\$ 29,230.71		
LID Guarantee	#1227	\$ 111,277.75		
LID Fund	#9680	\$ 323,470.77		
TOTAL			\$ 586,739.87	