

**Bayview Water & Sewer District**  
7825 N Meadowlark Way, Coeur d'Alene, ID 83815

**SPECIAL MEETING MINUTES**

September 11, 2018

**Call to Order and Roll Call:** Chairman Richard Doney opened the meeting at 2:00 PM and a roll call confirmed that directors Stephen May, Sharon Meyer, Jan Jones, and Robyn Edwards were also present.

**Others Present:** District Treasurer Jessie Roe, and Ellery Howard & Gemma Puddy with JUB Engineers.

**Guests Present:** None.

**Approval of Agenda:** Ms. Edwards made a motion to approve the agenda with a second from Ms. Meyer. All were in favor, motion carried.

**Agenda Items:**

1. Discuss Upcoming Bond Election – The Board decided to hold a coffee meeting, with only two Board members present, to answer any questions the community might have on the upcoming bond election. It will be at Ralph's Coffee Shop every Wednesday during the month of October at 10:00 AM. They also decided to hold two evening meetings at the District office on October 18 and November 1 at 6:00 PM.
2. Rate Study – The Board directed staff to look into performing an RFP for a rate study.
3. CDBG Grant & Income Survey – No action taken on this topic.

With no further business to discuss the special meeting was adjourned at 4:38 PM following a motion from Mr. May, seconded by Ms. Meyer. All were in favor, motion carried.

Respectfully Submitted and Approved:

---

Jessie Roe  
Administrative/Treasurer

---

Richard Doney  
Chairman of the Board