

**Bayview Water & Sewer District**  
7825 N Meadowlark Way, Coeur d'Alene, ID 83815

**SPECIAL MEETING MINUTES**

June 12, 2018

**Call to Order and Roll Call:** Chairman Richard Doney opened the meeting at 12:12 PM and a roll call confirmed that directors Stephen May, Robyn Edwards, Sharon Meyer and Jan Jones were also present.

**Others Present:** Ellery Howard with JUB Engineers and District Treasurer Jessie Roe

**Guests Present:** Norma Jean Knowles and Marsha Ritzheimer.

**Approval of Agenda:** Ms. Edwards made a motion to approve the agenda with a second from Ms. Jones. All were in favor, motion carried.

**Agenda Items:**

1. Prepare Dialogue and Presentation for Upcoming Public Hearing on June 20, 2018: The Board discussed how to properly collect public comment & question and answers, how to present the desired information, how to make is legible, what high points to elaborate on, and newly collected consumption data from April & May meter and well house readings.

With no further business to discuss the special meeting was adjourned at 2:05 PM following a motion from Ms. Edwards, seconded by Ms. Meyer. All were in favor motion carried.

Respectfully Submitted and Approved:

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Jessie Roe  
Administrative/Treasurer

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Richard Doney  
Chairman of the Board