

**Bayview Water & Sewer District**  
16401 E. Emerson Drive, Bayview, ID 83803

**SPECIAL MEETING MINUTES**

June 8, 2018

**Call to Order and Roll Call:** Chairman Richard Doney opened the meeting at 2:02 PM and a roll call confirmed that directors Stephen May, Robyn Edwards, Sharon Meyer and Jan Jones were also present.

**Others Present:** Bob Kuchenski, system operator.

**Guests Present:** Members of the public, Norma Jean Knowles and Marsha Ritzheimer.

**Consent Agenda and Minutes:** Mr. May made a motion to approve the consent agenda with a second from Ms. Meyer. All were in favor, motion carried.

**Agenda Items:**

1. Response to Susan Weeks regarding the claim filed against Bayview by Linda Williams: Chairman Doney informed the Board of recent correspondence between the District attorney, Susan Weeks, and himself. Linda Williams has decided to drop the case. Ms. Meyer motioned to drop the case with prejudice and not to ask for Ms. Williams to pay for attorney fees, approximately three (3) hours, seconded by Ms. Jones. All were in favor, motioned carried.
2. Workshop to discuss District operating procedures: The Board discussed their progress on editing the procedures manual and Ms. Edwards presented a CD with a draft document for wastewater.

With no further business to discuss the special meeting was adjourned at 3:34 PM following a motion from Ms. Meyer, seconded by Ms. Jones. All were in favor motion carried.

Respectfully Submitted and Approved:

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Jessie Roe  
Administrative/Treasurer

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Richard Doney  
Chairman of the Board