

**Bayview Water & Sewer District**  
P.O. Box 637, Bayview, Idaho 83803

**SPECIAL MEETING MINUTES**

January 16, 2018

**Call to Order and Roll Call:** Chairman Richard Doney opened the meeting at 10:33 AM and a roll call confirmed that Vice-Chair Sharon Meyer, directors Stephen May, Robyn Edwards and Jan Jones were also present.

**Others Present:** Jessie Roe, District Treasurer.

**Guests Present:** Toni Hackwith with Anderson Bros. CPA's, P.A.

**Consent Agenda and Minutes:** Chairman Doney started with the consent agenda and Ms. Edwards made a motion to approve the proposed agenda with a second from Ms. Jones. All were in favor, motion carried.

**Business:** Executive Session; meeting with Tony Hackwith with Anderson Bros., District Auditor.

Chairman Doney made a motion to enter into executive session 74-206(b) to evaluate an individual agent seconded by Ms. Meyer; Mr. May – aye, Ms. Jones – aye, Ms. Edwards - aye. All were in favor, motion carried at 10:37 AM.

Ms. Edwards made a motion to come out of executive session at 11:09 AM seconded by Ms. Meyer; Mr. May – aye, Ms. Jones – aye, Chairman Doney - aye. All were in favor, motion carried.

Ms. Hackwith recommended the District send all customers with an open Local Improvement District (LID) balance an amortization schedule.

Ms. Jones made a motion to enter into contract with Anderson Bros, CPA's, P.A., for the upcoming fiscal year-end 2016-2017 audit with a not-to-exceed of \$7,500.00, seconded by Ms. Edwards. All were in favor, motion carried.

With no further business to discuss the special meeting was adjourned at 11:34 AM following a motion from Ms. Meyer, seconded by Chairman Doney. All were in favor motion carried.

Respectfully Submitted and Approved:

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Jessie Roe  
Administrative/Treasurer

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Richard Doney  
Chairman of the Board