

BAYVIEW SEWER AND WATER DISTRICT
16401 E. Emerson Dr., Bayview, ID 83803
Special Meeting
January 9, 2018

Directors Present: (RE) Robyn Edwards (Recorder), (JJ) Jan Jones, (StM) Stephen May, (ShM) Sharon Meyer (Chair)

Guests: Ellery Howard, JUB Engineers

Members of the Public (4)

The meeting was called to order by ShM at 2:10 PM.

RE moved to add an item to the end of the agenda, adding a closed session to discuss litigation or possible litigation. The reason for the addition at this time was that information to be considered had not been received at the time the agenda was set. Seconded by JJ, all approved by voice vote.

ShM gave the floor to Mr. Howard to discuss the Letter of Intent to apply for funds to be forwarded to DEQ.

1. The letter is non-binding and is a request to be added to list of agencies that may be seeking funds.
 - a) DEQ will rank funding requests and determine funding availability on the basis of the ranking of each agency.
2. There was discussion about how to retain flexibility for planning since projects and priorities are not yet determined pending completion of Study and Survey.
 - a) Consensus was to increase piping repair/replacement quantity and effectively double funding request for line item to \$400,000 making corresponding change to total sum on the Engineer's Estimate of Probable Cost.
3. Page by page review of both Drinking Water Loan Letter of Interest and Planning Grant Letter of Interest was led by Mr. Howard.
 - a) Description under Item B3 will be changed to add "looping to mitigate undersize piping in some areas".
 - b) Add check in box for Item C3C, add asset management.
 - c) It was determined that we do not have a Drinking Water Protection Plan (Item E1).
 - d) Above mentioned changes to Estimate of Probable Cost.
4. RE moved to authorize Ellery Howard to submit the two LOI documents with noted changes to the DEQ on behalf of the District. Seconded by JJ. Approval was unanimous.

RE moved to close meeting, 2nd JJ. Approval was unanimous. 4:35 PM. There was discussion about recent correspondence from Susan Weeks.

RE moved to leave closed session and return to open meeting at 5:20 PM. With was no further discussion RE moved to adjourn, 2nd ShM. Approval was unanimous.

NOTES:

1. It was noted that information about Survey still needs to be included on bills.
2. Mr. Howard recommends that the District move ahead to select Bond Counsel to help guide funding process.