

Bayview Water and Sewer - Meeting Agenda

Date - Time: Tuesday, November 15, 2016; 3:30
Location: Bayview Community Center
Next Scheduled Meeting: December 20, 2016

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|--|---|
| <input type="checkbox"/> Marsha Ritzheimer | <input type="checkbox"/> Richard Doney |
| <input type="checkbox"/> Donald Gardner | <input type="checkbox"/> Stephen May |
| <input type="checkbox"/> Sharon Meyer | <input type="checkbox"/> Reid O'Connor, Assistant |
| <input type="checkbox"/> Neil Peck, Operator | <input type="checkbox"/> Secretary |

Invited Guests:

Agenda Item	Action
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Consent Agenda	Approval of October Minutes Approval to pay all regular and special bills
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Operator's Report	
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<p>New Business –</p> <p>a) Hire temporary office worker</p> <p>b) Consider hiring Boyle, Platte and Kee, CPSs to train new office hire</p> <p>c) Employee documentation of hours worked</p> <p>d) Proposed interview questions</p>	
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<p>Old/Ongoing Business</p> <p>a, b, and c. were tabled from October 15, 2016</p> <p>a) Chan's electric bill – With action to rescind Resolution 2013-01</p> <p>b) Alternate Access to Office update</p> <p>c) Approval of</p>	
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Bayview Water and Sewer 11.15.16 – Meeting Agenda - Continued

<p>Resolution 2016-01 -- Shutting Water Off for Late Bills</p> <p>d) Approval of Resolution 2016-02 -- Employee Personnel Policy</p> <p>e) Board members 5-year plan</p> <p>f) FEMA grant update</p> <p>g) Online Billing Update: Need emails for those interested</p>	
<p>Announcements</p>	<p>Linda Williams' resignation We are accepting applications for a 20-hour-per-week office manager position. Please apply through our website (bayviewwaterandsewer.com) or at BWSD637@gmail.com. Currently being advertised in the CDA Press and Bonner County Bee. Please bear with us until we can find a replacement.</p>
<p>Reports a) Financial Statements</p>	<p>Unavailable</p>
<p>Public Comments</p>	
<p>Executive Session</p>	<p>Motion to go to executive session to discuss Personnel Issues</p>
<p>Adjournment</p>	<p>Motion_____ Time_____ Seconded_____ Approved_____ Opposed_____</p>

Attachments:

Presentations: None

A) Neil Peck's detailed report of needed upgrades--to support minutes from October 15, 2016 meeting