With this we hope to answer some of the more common questions asked by both our long term and new users. As time goes by, it can be easy to forget even vital information.

Bayview Water & Sewer District is a *Quasi Municipal Corporation* governed by the State of Idaho. We have a five (5) members on the Board of Directors.

Chairman: Richard Doney

Vice-Chair: Sharon Meyer

Director: Stephen May

Director: Jan Jones

Director: Robin Edwards

The Board can vote on Ordinances and Resolutions that fit our District’s needs. Board meeting dates & times are as follows:

**2018 Regular Meetings - Day and Time**

January 17, 2018 Wednesday 3:00 pm Bayview Community Center

*\*February 15, 2018 Thursday 7:00 pm Bayview Community Center*

March 21, 2018 Wednesday 3:00 pm Bayview Community Center

April 18, 2018 Wednesday 3:00 pm Bayview Community Center

*\*May 17, 2018 Thursday 7:00 pm Bayview Community Center*

June 20, 2018 Wednesday 3:00 pm Bayview Community Center

July 18, 2018 Wednesday 3:00 pm Bayview Community Center

*\*August 16, 2018 Thursday 7:00 pm Bayview Community Center*

September 19, 2018 Wednesday 3:00 pm Bayview Community Center

October 17, 2018 Wednesday 3:00 pm Bayview Community Center

*\*November 15, 2018 Thursday 7:00 pm Bayview Community Center*

December 19, 2018 Wednesday 3:00 pm Bayview Community Center

\*Special day and time – Quarterly meetings

Times of special meetings will be posted on the front page of the website. All meetings are open and the public is welcome to attend.

**Office Information:** The Bayview Water & Sewer District is located at 16401 E. Emerson.

* Take a right off Perimeter Road, onto Lyvel Road, then take another right directly after Timberlake Fire District onto E. Emerson Drive. The District office will be directly in front of you and customer parking is around the front of the building.
* Our mailing address is P.O. Box 637, Bayview, ID 83803.
* Our office phone number is (208) 683-3948
* Our fax number is (208) 683-2984
* Our Email address is BWSD637@gmail.com
* Our office hours are Monday & Wednesday, 8:00 AM to 1:00 PM

The answering machine and fax are on 24 hours a day, 7 days a week. An emergency can be responded to 24 hours a day. If a problem arises please report it to our office. If the answering machine picks up leave your name, phone number and a message. The answering machine will tell you to hang up and call 208-683-0500 for Bob Kuchenski, District Operator, if it is an emergency.

**Rates and Fee Structure:**

Exhibit A

Rate Schedule

December 20, 2017

Residential Service

Water: First 0-5,000 $ 24.00

Over 5,000 Gallons $ 1.75 per thousand thereafter

 Sewer: $ 26.00

Multi-Family Service

1-4 Units $ 24.00 residential base rate X No. of units

Commercial Service

First 0-5,000 $ 24.00

Over 5,000 Gallons $ 1.75 per thousand thereafter

Late Fee(s) 10% of total owed to District

Contract Service

\*Contract services shall consist of those services for industrial or independent water system purposes under contracts authorized by the BOARD; the provisions of which are different from and have exceptions to the regularly published user rates.

 Per thousand gallon(s) $ 3.00

 Hydrant meter rental $ 50.00 per contract

Routine Service Connection Charges

 Water Connection (residential) $2,700.00

 Water Connection (commercial) $3,000.00

Water Capitalization Fee (Bayview) $2,080.00

Water Capitalization Fee (Cape Horn) $9,975.76

Sewer Connection $1,200.00

 Sewer Capitalization Fee $8,608.03

 Sewer Inspection Fee $ 80.00

\*Per Resolution 2007-001 – Costs beyond routine hookup are subject to reimbursement by the District and added to the monthly user billing. Please see section 8(c) and (k).

Trip-Charge (non-District related) $ 90.00 (business hours 8am – 5pm)

 $ 135.00 (after hours)

Turn on/off for delinquency $ 50.00/each

Annexation into the District

 Plan Review Fee \*non-refundable $ 300.00

Public Records Requests

\* Per Idaho Public Records Law Manual 74-102 (10)

* + - Hourly wage of lowest paid administrative staff [labor exceeds two (2) person hours]
		- Hard costs of $0.10 per page [In excess of one-hundred (100) pages]
		- If a request requires redactions to be made by District attorney; the rate charged shall be no more than the per hour rate of the lowest paid attorney within the public agency.

Reimbursable Costs

* Locating sewer stubs
* Road boring and street repair (whether new connection or repair on customer’s side)
* Change in service size

Length of service line [in excess of thirty (30) feet]

**Other Information:**

We have a moratorium on the sale of ER’s. There is also an $80.00 inspection fee when installing a septic tank. This is a specialized tank and you can stop by the office for a copy of the required specifications.

Cap fees increase every June 1st according to the cost of living rates. A sewer ER stands for “Equivalent Residency” which is an average household.

In the winter we do not read meters because of the snow and freezing temperatures. In the spring we average the meter reading for each month and will bill for overage (Winter Excess Consumption) at this time. This is also usually when we find leaks. At this time, if you have a leak and show us that you have fixed it, within 30 days, we will adjust your account.

Bills can be paid thru the traditional postal service, at the drop box at the Bayview Mercantile, or a 24-7 drop-box on the office door. At this time we cannot accept credit cards of any kind.

**Septic Tank Care:**

Our users should know that it is the responsibility of the Bayview Water & Sewer District to pump the septic tanks when needed. That is the reason if you have a problem call us first. The operator keeps a regular check on the tanks but we rely on our users to let us know if there is a problem. We clean the filters and check to see if the tanks need to be pumped. If there are any blockages between the house and the tank it is the responsibility of the home owner. We also would like you to use as little bleach as possible because it kills the necessary bacteria that keeps your tank at optimum performance. We prefer you not use powdered laundry detergent as it forms a thick crust in the tank because it doesn’t totally dissolve.

We hope to have answered many of your questions and please feel free to call or stop by the office if you have any other inquiries. We appreciate our community and wish to provide you with the best service possible. Thank you