

Bayview Water & Sewer District
P.O. Box 637, Bayview, Idaho 83803

REGULAR MEETING MINUTES

December 20, 2017

Call to Order and Roll Call: In the absence of Chairman Richard Doney, Vice Chair Sharon Meyer opened the meeting at 3:00 PM and a roll call confirmed that directors Jan Jones, Robyn Edwards and Steve May were all present.

Others Present: District Operators Bob Kuchenski and Bob Hanson, as well as District Treasurer Jessie Roe.

Guests Present: Ellery with JUB Engineers as well as members of the public.

Consent Agenda and Minutes: Ms. Meyer started with the consent agenda and the approval of the November Minutes. Ms. Edwards motioned to amend the agenda and move Old Business above Public Matters. Ms. Jones seconded. All were in favor, motion carried. Ms. Jones made a motion to approve the November minutes with a second from Mr. May. All were in favor, motion carried.

Reports:

Operator Report: Mr. Kuchenski reported on District operations for the month of November (attached). After reviewing the Cape Horn main water line inspection video recently performed Mr. Howard noted that it would be advantageous to remove the small build-up of rocks off the line in spring 2018 to ensure proper maintenance, as well as, some re-adjusting of the anchors attaching the line to the rock face.

Treasurer's Report: Ms. Roe presented the financial report for the month of November (attached).

Public Comment (*limited to three minutes per person*): The public made several comments: The ten (10) fire hydrants along Hudson Bay Road were not tested, opened or flooded in fall and she would like to see this done. Another asked that public comments be returned to the end of the meeting/agenda. Another suggested that contract invoices seem to exceed budget and that filters are not being cleaned when septic tanks are being pumped. Another mentioned that some fencing and signage around the treatment site are missing in areas and should be addressed. Finally, twenty-four (24) members of the public requested that the Board drop the treatment site trespassing charges against the two named individuals.

Old/Ongoing Business:

1. JUB Update/discussion: Mr. Howard started by saying that JUB has been working hard on GIS mapping and Chairman Doney will be talking with the small water Districts in the area to determine where their lines run. Next, there will be a survey coming out soon to determine water quality, when this is available it will be advertised on the monthly bill (on the back). This survey is very important in determining problem areas for the Water Facility Plan as the District looks to improve quality. Please help spread the word on how important participation in the survey is. Mr. Howard also noted that JUB will be addressing fire flow around the District as well. He then spoke on the structural review of the reservoir tank and said that neither Farragut nor the District have been able to find any plans on the original construction of the tank but, overall, it looks in relatively fair condition and could last anywhere from twenty to thirty more years without interruption of a natural disaster. He recommended addressing

the stairway system to meet OSHA requirements. The Board decided to hold a special meeting January 9, 2018 at 2:00 PM to discuss the draft Letter of Intent (LOI) to Department of Environmental Quality (DEQ) for the upcoming loan the District is hoping to acquire.

Public Matters:

2. Steve Smith – Water Connection and Reimbursable Costs: Mr. Smith asked the Board to reconsider seeking reimbursement on costs, per resolution 2007-001, associated with road boring to obtain a water connection to his newly constructed home. He doesn't want construction held up any longer and would like to get the connection made as soon as possible. Ms. Jones motioned to direct staff to proceed with acquiring said connection and to discuss reimbursement with the Smiths at a later time, seconded by Mr. May. All were in favor, motion carried.
3. Colleen Dahlseid: Ms. Dahlseid read a letter to the Board (attached) and requested it be included with the minutes.

New Business:

1. Fees: A rate structure has not be adopted by the Board since 2007. Ms. Roe presented a revised rate structure to be included with District Resolutions, as Resolution 2017-004. Ms. Jones motioned to approve the updated rate structure, Resolution 2017-004, followed by a second from Mr. May. All were in favor, motioned carried.
2. Proposal for wastewater system from Innovate: Ms. Edwards indicated that the proposal received from Innovate during the November 15, 2017 meeting carried some tasks, as well as costs, the District does not need at this time. However, the District is in need of reconciling the Equivalent Residential (ER), or sewer connections, due to significant changes since the records were created in 1992. Parcel numbers have changed, lots have divided and consolidated, and it is prudent to determine how these changes pertain to current standings today so the District may move forward in a concise manner.

Announcements: Ms. Meyer wished the community happy holidays.

Ms. Edwards made a motion to enter into executive session 74-206(f) to discuss litigation with legal counsel via telephone conference at the District office at 5:05 PM seconded by Ms. Jones; Mr. May – aye, Ms. Meyer – aye.

Ms. Edwards made a motion to come out of executive session at 5:55 PM seconded by Ms. Jones. All were in favor, motion carried. With no further business to discuss the regular meeting was adjourned back at the Bayview Community Center at 6:15 PM following a motion from Ms. Jones, seconded by Mr. May. All were in favor motion carried.

Respectfully Submitted and Approved:

Jessie Roe
Administrative/Treasurer

Richard Doney
Chairman of the Board

12/20/17 Bayview Systems Report

A. Water Production update.

3,942,000 gallons produced by the wells during November. This works out to 131,000 gallons per day or 278 gallons per day, per customer. (472 service connections). While the daily consumption per customer appears favorable, the majority of our customers are gone this time of year. This means there are most likely substantial leaks to be found.

B. Sewer system production.

The sewer treatment irrigation site has been closed and winterized for the season. No readings are available at this time.

C. General issues.

1. The 8 inch HDPE water main in Scenic Bay has been inspected by Aquadrone Marine. While this main appears to be in good shape, there are 3 spots where rocks are on top of the pipe. These rocks will need to be removed in the Spring.
 - a. Here is the link to the HD video taken of cleaning and inspection:

<https://www.youtube.com/watch?v=p-cXwl3Tn80&t=12s>
 - b. Please review the accompanying inspection report and pictures prior to watching the video for a quick reference to the problem spots.
2. We had 1 new water connection in November.
3. Leak detection has started on the Well 7 & 8 transmission water mains. We believe we have found an area suspected of leaking on Locust Grove in Farragut State Park.
4. Steve Smith to present his information regarding his proposed sewer hookup.

Bayview Water & Sewer District

Treasurer's Reports

November		October		Comment
General Checking #7564	\$ 30,858.07	General Checking #7564	\$ 25,900.67	Payroll and general accounts payable
Guarantee Fund #1227	\$ 110,764.10	Guarantee Fund #1227	\$ 110,745.91	Interest: \$18.20 Service Charge: \$0.01
LID Bond Fund #9680	\$ 328,508.72	LID Bond Fund #9680	\$ 290,317.23	Interest: \$52.52 LID payments: \$38,138.98
Sewer Savings #8307 (Quarterly)	\$ 38,027.22	Sewer Savings #8307	\$ 38,027.22	Interest: \$4.52 (July, August, Sept.)
Water Savings #8299 (Quarterly)	\$ 34,194.35	Water Savings #8299	\$ 34,194.35	Interest: \$4.07 (July, August, Sept.)
Total Balances	\$ 542,352.46		\$ 499,185.38	

Regular Operations for the Month:

- Income: \$ 46,215.99	Last Month: \$ 36,053.30	Difference: \$ (10,162.69) more
- Expenses: \$ 41,258.59	Last Month: \$ 44,353.42	Difference: \$ 3,094.83 less

-Net Profit: \$ 4,957.40	Last Month: \$ (8,300.12)	Difference: \$ (13,257.52) more
-Maint. & Repairs: \$ 19,954.89	Last Month: \$ 6,864.35	Difference: \$ (13,090.54) more

COMMENTS:

1.) Despite the large amount spent on maintenance and repairs for connection charges the District was still able to profit approximately \$4,000. A new rate structure will alleviate expenses.

2.) Maintenance & Repair: Pumping - \$2,406 Testing: \$675 (end of year - land app)
 New Connections: \$9,128 Routine District Costs (repairs and supplies) - \$7,746

User Billing: (11/3/17)

Late Fees: \$ 1,050.44
Sewer: \$ 14,281.24
Water: \$ 11,672.39
\$ 27,004.07

Delinquent List

1.) Delinquent List Update:
 - \$2,321.47 - 14 accounts

December 20, 2017

Bayview Water and Sewer District
Board of Directors
P.O. Box 637
Bayview, ID 83803

Directors,

I don't believe there was one person present at the November 16th Board meeting that didn't sit in disbelief at the total lack of integrity demonstrated by this Board in response to Gary MacDonald's well-reasoned request to withdraw the trespassing charges filed against Norma Jean Knowles and Sue Damon.

I also believe there was not one person present that believed the approval to file by the Board had been obtained in a lawful open meeting. This action never appeared on an agenda or was reflected in minutes of any duly noticed meeting of this Board from August, 2017 to November 16, 2017. Chairman Doney's statement that he had obtained the consent of the other board members was at least an acknowledgment of this board's demonstrated pattern of making final decisions in violation of the Idaho Open Meeting Laws.

I am not here today to rehash all the well documented code violations of this board but rather to address the issue of Integrity of elected officials. Integrity is universal to the human experience; it can be considered the measure of an individual but also that of an agency, an institution or even an entire government. Integrity is a yardstick for trust, competence, professionalism and confidence. Each of us possess an inherent ability to interpret behavior and events as a mark of integrity or a violation of trust.

The denial of honesty, transparency and integrity in public administration leads to self-interest and corruption vs public interest and sound governance.

Bayview is a community of good people, people who take care of each other, people who demonstrate goodness and kindness offer a hand-up when it's

needed. The people of Bayview deserve Integrity from this board, not violation of trust.

I would like to provide another opportunity to right the situation with the trespassing charges. If it is not on the agenda, an agenda can be modified by a consensus vote.

I ask each of you, will you use your power and influence, today, to promote integrity or continue with a violation of trust?

I request that this letter be included and become a part of the minutes of this meeting.

Sincerely,



Colleen Dahlseid

P.O. Box 642

Bayview, ID 83803

cc: Norma Jean Knowles

Sue Damon

Gary MacDonald